

NORTHWEST MUNICIPAL CONFERENCE

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*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Carpentersville
Cary
Crystal Lake
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
Wheeling
Wilmette
Winnetka

President
Harriet Rosenthal
Deerfield

Vice-President
Arlene Juracek
Mount Prospect

Secretary
Daniel DiMaria
Morton Grove

Treasurer
Ghida Neukirch
Highland Park

Executive Director
Mark L. Fowler

**NWMC Board Minutes
Wednesday, October 11, 2017
7:00 p.m.
Oakton Community College
Room 1604
1600 East Golf Road
Des Plaines, IL**

I. Call to Order

President Rosenthal called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

President Rosenthal led the Pledge of Allegiance.

III. Roll Call

Karol Heneghan called the roll.

Members Present:

Arlington Heights, Trustee Bert Rosenberg, Trustee John Scaletta
Barrington, President Karen Darch
Buffalo Grove, President Beverly Sussman, Manager Dane Bragg, Trustee Jeff Berman
Cary, Mayor Mark Kownick, Administrator Jake Rife
Deer Park, Trustee Greg Rusteberg
Deerfield, Mayor Harriet Rosenthal, Trustee Dan Shapiro
Elk Grove Village, Trustee James Petri, Manager Ray Rummel
Evanston, Assistant City Manager Marty Lyons
Fox Lake, Manager Anne Marrin
Glencoe, President Larry Levin
Glenview, President James Patterson, Assistant to the Village Manager Brent Troxell
Hanover Park, President Rod Craig
Hoffman Estates, Mayor Bill McLeod, Assistant Manager Dan O'Malley
Kenilworth, Manager Patrick Brennan
Lake Bluff, Manager Drew Irvin
Lake Zurich, Manager Ray Keller
Libertyville, Manager Chris Clark
Morton Grove, Manager Ralph Czerwinski
Mount Prospect, Mayor Arlene Juracek, Trustee Mike Zadel, Trustee Colleen Saccotelli
Niles, Mayor Andrew Przybylo
Northbrook, President Sandy Frum
Northfield, President Joan Frazier
Palatine, Manager Reid Ottesen
Park Ridge, Alderman Roger Shubert
Prospect Heights, Clerk Wendy Morgan-Adams, Administrator Joe Wade
Rolling Meadows, Manager Barry Krumstok
Schaumburg, Manager Brian Townsend
Skokie, Trustee Randall Roberts, Manager John Lockerby
Vernon Hills, Manager John Kalmar
Wheeling, Public Works Director Mark Janeck

Members Absent:

Antioch	Bannockburn
Bartlett	Carpentersville
Crystal Lake	Des Plaines
Grayslake	Highland Park
Lake Forest	Lincolnshire
Lincolnwood	Northfield Township
Streamwood	Wilmette
Winnetka	

Others in Attendance:

Taylor Anderson, Anderson Legislative Consulting
Darren Monico, Village Engineer, Buffalo Grove
Martin Sussman, Resident of Buffalo Grove
Mary Anderson, Director of Public Services, Niles
Tom Powers, Public Services Department, Niles
Bob Pilat, Public Services Department, Niles
Jon Vana, Civiltech Engineer
Andrew Plumber, RTA Municipal/Regional Consultant
Larry Bury, NWMC Deputy Director
Ellen Dayan, NWMC Purchasing Director
Marina Durso, NWMC Program Associate for Administrative Services
Mark Fowler, NWMC Executive Director
Karol Heneghan, NWMC Administrative Assistant/Office Manager
Brian Pigeon, NWMC Program Associate for Transportation & Policy
Mike Walczak, NWMC Transportation Director

IV. Approval of Meeting Minutes – September 13, 2017

Motion to approve the minutes of September 13, 2017 was made by Mayor Levin. It was seconded by President Frum and unanimously approved.

V. President's Report – Harriet Rosenthal, NWMC President and Mayor, Village of Deerfield

A. Understanding and Influencing Springfield

NWMC Legislative Consultant Taylor Anderson provided a comprehensive overview of the lobbying process and techniques for elected and appointed municipal officials to successfully educate and influence legislators. Mr. Fowler asked all members that if they do have conversations with their legislators to report back to staff. During Q&A, Mayor Craig requested that early action alerts continue to be sent from the Conference.

B. NWMC Fall Surplus Vehicle and Equipment Auction Update

Ms. Dayan reported that the fall NWMC live surplus vehicle and equipment auction will be held at 2:00 p.m. on Tuesday, October 24 at America's Auto Auction in Crestwood. She advised that 16 municipalities have signed up to participate to date and said that there is still time to register their vehicles for the auction.

VI. Priority Issues

A. Legislative Committee – Matthew Bogusz, Mayor, City of Des Plaines, Co-Chair and Lawrence Levin, President, Village of Glencoe, Co-Chair

1. Impact of Illinois FY 2018 Revenue Cuts on NWMC Members

Mr. Bury reviewed the cumulative impact of cuts to the Local Government Distributive Fund and the Personal Property Replacement Tax along with the 2% fee on certain sales tax collections.

2. General Assembly Fall Veto Session

Mr. Bury advised that the General Assembly returns for its fall veto session October 24-26 and November 7-9. He reported that SB 1735, the Short Term Rental bill, will likely not advance and also that negotiations were continuing on SB 1451, the small cell wireless legislation.

B. Transportation Committee – William McLeod, Mayor, Village of Hoffman Estates, Co-Chair and Rodney Craig, President, Village of Hanover Park, Co-Chair

Surface Transportation Program (STP) Programming and Distribution

Mr. Walczak provided an update on the proposed changes to the region's Surface Transportation Program from the CMAP meeting held earlier that day. He reviewed concerns that were outlined in a letter from NWMC President Harriet Rosenthal and said that the Transportation Committee and Executive Board recommended approval of the letter. Motion to approve the recommendation was made by President Levin. It was seconded by Mayor McLeod and unanimously approved.

C. Finance Committee – Ghida Neukirch, Manager, City of Highland Park, Chair

1. FY2016-2017 Audit Draft

Mr. Fowler advised that Wipfli, LLP had completed the audit report for the fiscal year ending April 30, 2017. He reviewed some of the top items and advised that the Finance Committee and the Executive Board recommended approval of the audit. Motion to approve the recommendation was made by President Levin. It was seconded by Mayor McLeod and unanimously approved.

2. NWMC Special Projects Fund Usage Policy

Mr. Fowler reviewed the amendments to the Special Projects Fund Usage Policy and advised that the Executive Board and Finance Committee recommended approval. Motion to approve the recommendation was made by President Levin. It was seconded by President Darch and unanimously approved.

VII. Consent Agenda

President Rosenthal noted the Village of Buffalo Grove's request to remove Item VI from the Consent agenda and said it will be heard during the Other Business portion of the agenda. President Levin moved approval of the remaining items on the Consent Agenda. The motion was seconded by Mayor McLeod and unanimously approved.

VIII. Other Business

President Darch reviewed the recommendation from the September 29 Northwest Council of Mayors Technical Committee meeting. She said that, due to changes in Surface Transportation Program funding in the region and the resulting reduction of funding available to the council over the next three years, the Technical Committee had to reprioritize projects in order to meet the new funding levels. She reviewed the proposed program and noted receipt of requests from the Village of Buffalo Grove and the Village of Niles to consider reinstatement of their lighting projects into the active program. She requested a motion from the members of the Northwest Council of Mayors to approve a recommendation to refer the matter back to the Technical Committee for further discussion and consideration at their November 2 meeting. She said their recommendation would then be presented to the Northwest Council for approval during the November 8 NWMC Board meeting. President Sussman moved approval of the recommendation. Mayor Juracek seconded the motion.

Mr. Bragg discussed the village's project, which is part of a \$52 million reconstruction of Lake Cook Road and is being done in conjunction with the Village of Wheeling as well as Lake and Cook Counties. He said that all of the intergovernmental agreements are in place, the project is ready to go in 2018 and council funding is critical to its completion. Mayor Przybylo discussed the Niles lighting projects, which proposes to replace 50 year old streetlights along Milwaukee Avenue and Waukegan Road. He said that the lights on these roads need to be replaced due to their deteriorating condition, thus posing a safety hazard as outlined in a 2013 report to the village. After further discussion, the members of the Northwest Council approved the recommendation to refer the issue back to the Northwest Council of Mayors Technical Committee, with Elk Grove Village and Rolling Meadows voting no.

IX. For the Good of the Order

None.

X. Next Meeting

President Rosenthal advised that the next Board meeting will be held on Wednesday, November 8, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

XI. Adjournment

Motion to adjourn was made by President Frum. It was seconded by Mayor McLeod and unanimously approved. The meeting adjourned at 8:25 p.m.