




*A Joint Purchasing Program
For Local Government Agencies*

MEMORANDUM

Date: Decembe 15, 2009

To: Suburban Purchasing Cooperative Members

From: Lawrence F. Widmer Jr., CPPB
Deputy Director
Northwest Municipal Conference 

Subject: **Animal Tag & Motorcycle Medallion Order Forms**

A one-year extension to the current animal tag and motorcycle medallion contract has been agreed to by National Band and Tag Company and the SPC Governing Board. This extension will expire on December 14, 2010. Please note that 2009 pricing is held firm for 2010 except for white enamel lettering.

Animal Tags	\$61.56/1000	\$.06156/each
Motorcycle Medallions	\$61.56/1000	\$.06156/each

OPTIONS

Strip-packing	\$26.00 /1000	\$.0260/each
White Enamel Lettering	\$35.00 /1000	\$.0350/each

There is a **minimum order of \$32.00**. Tag and medallion orders **can be combined** to meet the minimum amount. The SPC administrative costs associated with this program is an additional **\$.01** fee per tag.

To place your order, complete the attached form and **fax** to my attention at the Northwest Municipal Conference at 847 / 296- 9207. **Please allow four to six weeks for delivery**. If you have any questions regarding this program, please contact me at 847 / 296-9200.

*DuPage Mayors &
Managers Conference
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484*

*Northwest Municipal
Conference
1616 East Golf Road
Des Plaines, IL 60016
Larry Widmer
Phone: (847) 296-9200
Fax: (847) 296-9207*

*South Suburban Mayors
And Managers Association
1904 West 17th Street
East Hazel Crest, IL 60429
Ed Paesel
Phone: (708) 206-1155
Fax: (708) 206-1133*

*Will County
Governmental League
3180 Theodore Street, Suite 101
Joliet, IL 60435
Anna Bunger
Phone: (815) 729-3535
Fax: (815) 729-3536*

SUBURBAN PURCHASING COOPERATIVE

ANIMAL TAG & MOTORCYCLE MEDALLION ORDER FORM – 2010

Return to: Lawrence F. Widmer Jr., CPPB
Northwest Municipal Conference

Phone: 847 / 296- 9200

Fax: 847 / 296 - 9207

Contact Name: _____

Phone: _____

Fax: _____

Email: _____

Village / City of _____

Zip: _____

Delivery Address _____

Delivery Date: _____

Text/Imprint <i>(4 lines maximum)</i>	Numbering <i>(1 - #)</i>	Shape # <i>(see list)</i>	Color <i>(see list)</i>	Enamel Lettering <i>(Check One)</i>	Packaging <i>(Check One)</i>
_____	_____	_____	_____	<input type="checkbox"/> - Yes	<input type="checkbox"/> - Wire
_____	_____	_____	_____	<input type="checkbox"/> - No	<input type="checkbox"/> - Strip Pack
_____	_____	_____	_____	<input type="checkbox"/> - Yes	<input type="checkbox"/> - Wire
_____	_____	_____	_____	<input type="checkbox"/> - No	<input type="checkbox"/> - Strip Pack
_____	_____	_____	_____	<input type="checkbox"/> - Yes	<input type="checkbox"/> - Wire
_____	_____	_____	_____	<input type="checkbox"/> - No	<input type="checkbox"/> - Strip Pack

Quantity	Price <u>Animal Tag</u> <i>(.06156 ea.)</i> <u>Medallion</u> <i>(.06156 ea.)</i>	Enamel Lettering <i>(.0350 each)</i>	Packaging <u>Strip</u> <i>(.0260 each)</i>	Total Amount
_____	X \$ _____	+ \$ _____	+ \$ _____	= \$ _____
_____	X \$ _____	+ \$ _____	+ \$ _____	= \$ _____
_____	X \$ _____	+ \$ _____	+ \$ _____	= \$ _____
TOTAL ORDER AMOUNT				\$ _____

Minimum order requirement - \$32.00. Tag/medallion orders can be combined to meet the minimum requirement.

SUBURBAN PURCHASING COOPERATIVE

SPECIFICATIONS FOR PET TAGS & MOTORCYCLE MEDALLIONS

MATERIAL:	Colored aluminum
THICKNESS:	.04"
TAG SIZE:	1" square minimum
MEDALLION SIZE:	1¼" square excluding handle for mounting
SHAPES:	<p>Pet Tags - #52 - State of Illinois, #60 - Dog House w/dog, #61 - Dog House w/o dog, #70 - Square, #71 - Bell, #85 - Round, #87 - triangle, #102 round, #120 - Diamond, #132 - cross, #147 - Rosette, #151 - Shield, #152 - Crown, #165 - Bone, #221 - Octagon, #340 - Heart.</p> <p>Motorcycle Medallion - #186 - 1 ¼" square</p>
COLORS:	Red, blue, green, orange, gold, purple, and bright aluminum
TEXT:	Maximum of four lines per tag / medallion. <u><i>This includes numbering sequence.</i></u>
NUMBERING:	Consecutive
DRILLED HOLES:	1/8" for animal tags 1/4" for medallions
STANDARD PACKAGING:	Tags will be bulk packed on a wire with flat "S" hooks (<i>unless an order indicates no hooks</i>) and packaged 100 tags per wire.
OPTIONS:	<p>Strip Packaging - tag and attachment in an individual plastic bag, perforated on a continuous strip)</p> <p>Enamel Lettering - white or black fill depending on color of tag</p>

ADDITIONAL NOTES:*Minimum order requirement - \$32.00.* Orders can be combined to meet the minimum requirement. Orders can be placed at any time during the contract period. Please allow four to 6 weeks for delivery.



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December 9, 2009

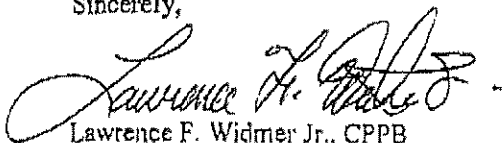
Ms. Sarah Fields
National Band and Tag Company
721 York Street
PO Box 72430
Newport, Kentucky 41072-0430


Dear Ms. Fields:

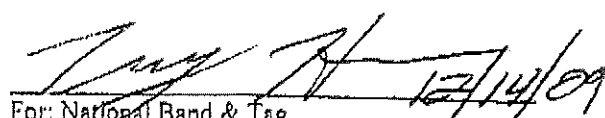
The memorandum is sent to inform you that the Suburban Purchasing Cooperative (SPC) Governing Board has granted National Band and Tag Company a one-year contract extension with your firm. This contract shall remain in effect from December 15, 2009 through December 14, 2010. This is the final one year contract extension to be offered.

All terms and conditions of this agreement have been specified in the original Request for Proposal in which your firm was awarded. To confirm this agreement, please sign and date this document below, retaining a copy for your files and return the original to my attention. I can be reached at 847-296-9200 x28 if you have any questions or concerns.

Sincerely,


Lawrence F. Widmer Jr., CPPB
Deputy Director
Northwest Municipal Conference


For: Suburban Purchasing Cooperative
12/09/09


For: National Band & Tag
12/14/09

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