



# *A Joint Purchasing Program For Local Government Agencies*

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Welcome to the Suburban Purchasing Cooperative's new office supply program! The SPC Governing Board has approved a piggyback addendum with the U.S. Communities Program that includes Warehouse Direct Business Products and Services and Independent Stationers. The new Office Supply Program has fixed prices on 1,300 quality core products and over 28,000 non-core products. The SPC, U.S. Communities, Warehouse Direct and Independent Stationers are all excited to work with you and your governmental agency.

Independent Stationers is a dealer-owned buying cooperative with hundreds of independent office supply dealers and servicing locations across the U.S. Buying from a local dealer keeps jobs and revenue in your community and also provides you with the personalized service you need – from someone right in your community. Independent Stationers is happy to service you and wants to make your transition to the new contract as seamless as possible. Warehouse Direct Business Products and Services is the largest independent office supplies dealer in the Midwest and is based in Mount Prospect, IL.

**To set up your account, please contact your local sales support team:**

- Spencer Touchie Account Executive 847-631-7188 [stouchie@warehousedirect.com](mailto:stouchie@warehousedirect.com)
- Rick Schackle Account Executive 847-631-7428 [rickschackle@warehousedirect.com](mailto:rickschackle@warehousedirect.com)

**Key information to get you started:**

- To place your order go to <http://uscommunities.isgroup.org/store>
- Customer Care number: 877-872-8599
- Customer Care email address: [iscustomer@iscustomer.com](mailto:iscustomer@iscustomer.com)
- Delivery: Orders received by 4:00 p.m. local time are delivered to you next day

**Need additional training on ordering? We have many choices including:**

- Video Tutorials: <http://uscommunities.isgroup.org/index.html>
- Training Link: <http://web.gcollaboration.com/?meeting=1747838>
- Reference Guides: Please contact your sales rep for these
- Individual or group training from your local sales rep

\* For further information, please feel free to contact your Council of Government representative listed below.

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*DuPage Mayors &  
Managers Conference*  
1220 Oak Brook Road  
Oak Brook, IL 60523  
Suzette Quintell  
Phone: (630) 571-0480  
Fax: (630) 571-0484

*Northwest Municipal  
Conference*  
1616 East Golf Road  
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Ellen Dayan  
Phone: (847) 296-9200  
Fax: (847) 296-9207

*South Suburban Mayors  
And Managers Association*  
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