



# A Joint Purchasing Program For Local Government Agencies

December 9, 2016

Mr. Gerald W. Donlon  
President  
Standard Equipment Company  
2033 West Walnut Street  
Chicago, IL 60612

Dear Mr. Donlon,

Congratulations. This letter is to inform you that the Suburban Purchasing Cooperative (SPC) Governing Board has approved the award of one year contracts to Standard Equipment, Chicago, Illinois as primary vendor to provide 10 Yard Fan Catch Basin/Sewer Cleaner Contract #161 and 12 Yard Fan Catch Basin/Sewer Cleaner #162. The award of these contracts is based on Standard Equipment being a responsive, responsible bidder, with products that have historically outsold the competition by a 5:1 margin to SPC contract participants and therefore deemed to be in the best interest of the SPC. The duration of the contracts runs from December 9, 2016 through December 8, 2017 with three additional one-year terms upon mutual agreement of both the vendor and the SPC on a negotiated basis.

Standard Equipment will handle billing. Each vehicle sold/leased will be assessed a \$750.00 per vehicle sold to members and \$1,000 per vehicle to non-members administrative fee per vehicle which has already been added into the cost of each vehicle. The fee shall be paid directly by the vendor to the SPC on a quarterly basis.

The SPC looks forward to a productive year working with Standard Equipment. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,

Ellen Dayan, CPPB  
Northwest Municipal Conference  
Program Manager for Purchasing

Ellen Dayan, CPPB

12/09/16

Date

DocuSigned by:

Gerald W. Donlon

12/15/2016

Date

**DuPage Mayors & Managers Conference**  
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