NORTH SHORE COUNCIL OF MAYORS
TECHNICAL COMMITTEE MEETING
Wednesday, October 24, 2018
8:30 a.m.
Northwest Municipal Conference
1600 East Golf Road, Suite 0700
Des Plaines, IL 60016

AGENDA

I. Call to Order

II. Approval of Meeting Minutes – September 19, 2018 (Attachment A)
   Action Requested: Approval of the Minutes

III. North Shore Council of Mayors Surface Transportation Program (STP)
   A. North Shore Council STP FFY 2018-2020 (Attachment B)
      Staff will provide an overview of the North Shore Council’s STP for FFY 2018-2020 and potential best management strategies going forward. Staff requests approval for changes required for carry over and updates from communities. Additionally, staff will ask the committee to confirm that Kenilworth’s Kenilworth Ave. project and Winnetka’s Willow Rd. Project are not in MYB so that it is documented for CMAP.
      Action Requested: Discussion and Approval

   B. Program Modification Requests (Attachment C)
      The Village of Morton Grove has requested an additional $7,982 for additional design costs on the Austin Avenue project.
      Action Requested: Approval

   C. Program Modification Requests (Attachment D)
      The Village of Morton Grove has requested an additional funding for construction on the Austin Avenue project.
      Action Requested: Approval

IV. Other Business

V. Next Meeting
   Wednesday December 19, 2018 8:30 a.m. at Skokie Village Hall.

VI. Adjournment
North Shore Council of Mayors Technical Committee

September 19, 2018

8:30 a.m.

Skokie Village Hall

MINUTES

Committee Members Present:
Erik Cook, Chair, Village of Skokie
Sat Nagar, City of Evanston
Anna Kesler, Village of Glencoe
Adriana Webb, Village of Glenview
Andrew Letson, Village of Lincolnwood
Chris Tomich, Village of Morton Grove
Matt Farmer, Village of Northbrook
Greg Kramer, Village of Northfield
Russ Reitveld, Village of Skokie
Dan Manis, Village of Wilmette
James Bernahl, Village of Winnetka

Others Present:
Dave Lawry, Chastain and Associates
Tony Wolff, Ciorba Group
Elizabeth Irvin, CMAP
Alex Beata, Cook County Department of Transportation and Highways
Mike Nystrand, Village of Northfield
Larry Bury, NWMC
Mark Fowler, NWMC
Cole Jackson, NWMC
Josh Klingenstein, NWMC
Steve Andrews, Pace
Paul Schneider, Stanley Consultants
Matt Havlik, Village of Winnetka

I. Call to Order
Mr. Cook called the meeting to order

II. Approval of Meeting Minutes
Mr. Cook asked if there were any changes to minutes. Hearing none, the minutes were approved.
III. Agency Reports
   a. PACE – Steve Andrews mentioned that PACE is going through the first phase of coordination plan changes and information on changes to bus routes.
   b. IDOT Highway Report – No update
   c. Cook County Department of Transportation and Highway – Mr. Beata updated the committee on Invest in Cook and mentioned four projects in the region.
   d. Illinois Tollway – No Update
   e. Chicago Metropolitan Agency for Planning (CMAP) – Elizabeth Irvin extended an invite to their launch 2050 event. She then mentioned the local technical assistance (LTA) call for projects is now open and that the My Daily Travel regional travel survey is now available. Responses to the survey will help inform the travel demand model.

IV. CMAP Surface Transportation Program (STP) Changes
Ms. Irving stated that CMAP has a draft plan for the shared fund and active program management guidelines. Concerns and questions given to CMAP will receive a formal response. Responding to a question, she stated that phase I engineering is not eligible unless a community is considered high need.

V. North Shore Council of Mayors Surface Transportation Program (STP)
   a. Sat Nagar noted that Evanston’s Howard Street project should be 2019 in the TIP with CON/CE in 2020 with a January 2020 letting date.
   b. Wilmette presented a letter requesting a cost increase. The Village requested an additional $592,599 for construction and construction engineering on Locust Rd. The committee approved the cost increase. The increased funding is for additional binder course, earth evacuation, and undercutting required due to poor soils. This also includes removal and disposal of unsuitable material, aggregate subgrade improvement, and geotechnical fabric for ground stabilization. Additionally, the funding will be used for manhole replacement and storm sewer point repairs.
   a. Northfield presented a letter requesting a cost increase. The Village requested an additional $437,385 for road construction between Winnetka Road and Willow Road. The committee approved the cost increase.
   b. Morton Grove brought a letter requesting a cost increase but this request was held until the October meeting.

VI. Other Business
None

VII. Next Meeting
The committee decided to meet before the next quarterly meeting to discuss the program in more depth. The committee decided to meet at 8:30am on October 24 at the NWMC offices.

VIII. Adjournment
The committee voted unanimously to adjourn.
### Fiscal Year 18 Projects

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>TIP Number</th>
<th>Phase</th>
<th>Let State</th>
<th>Approved June</th>
<th>Approved Sept.</th>
<th>Obligated</th>
<th>MYB</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>Locust Rd.</td>
<td>02-13-0003</td>
<td>ENG II</td>
<td>Already Let</td>
<td>$149,693</td>
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<td>$1,813,482</td>
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<td>Project Complete</td>
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<td>Northfield Rd.</td>
<td>02-16-0014</td>
<td>ENG II</td>
<td>Already Let</td>
<td>$92,378</td>
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<td>Skokie Blvd.</td>
<td>02-07-0013</td>
<td>ENG II</td>
<td>Already Let</td>
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<td><strong>TOTAL</strong></td>
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<td></td>
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<td>$1,980,542</td>
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### Fiscal Year 19 Projects

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<th>Sponsor</th>
<th>TIP Number</th>
<th>Phase</th>
<th>Let State</th>
<th>Approved June</th>
<th>Approved Sept.</th>
<th>New Estimates</th>
<th>MYB</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>Willow Road</td>
<td>02-06-0021</td>
<td>ENG II</td>
<td>Late 2019</td>
<td>$405,745</td>
<td>$405,745</td>
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<tr>
<td>Austin/Oakton Intersection</td>
<td>02-13-0002</td>
<td>Construction</td>
<td>Jan. 2019</td>
<td>$1,925,252</td>
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<td>Locust Rd</td>
<td>02-13-0003</td>
<td>Construction</td>
<td>Nov. 18</td>
<td>$1,663,790</td>
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<td>Gross Point Road</td>
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<td>Construction</td>
<td>June 2019</td>
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<td>Austin/Oakton Intersection</td>
<td>02-13-0002</td>
<td>ENG II</td>
<td>Jan. 2019</td>
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<td>March 2019</td>
<td>$846,796</td>
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<td>Devon Avenue</td>
<td>02-16-0004</td>
<td>ENG II</td>
<td>2019</td>
<td>$109,574</td>
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<td>Kenilworth Avenue</td>
<td>02-16-0003</td>
<td>ENG II</td>
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<td>$37,132</td>
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### Fiscal Year 20 Projects

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<th>Sponsor</th>
<th>TIP Number</th>
<th>Phase</th>
<th>Let State</th>
<th>Approved June</th>
<th>Approved Sept.</th>
<th>New Estimates</th>
<th>MYB</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard Street</td>
<td>02-16-0002</td>
<td>ENG II</td>
<td>Jan 2020</td>
<td>$167,516</td>
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<td>Howard Street</td>
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<td>Kenilworth Avenue</td>
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<td>Resurfacing</td>
<td>2020</td>
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<td>Skokie/Lake Intersection</td>
<td>02-16-0005</td>
<td>ENG II</td>
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<td>Central Ave.</td>
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<td>Willow Road</td>
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<td>02-16-0005</td>
<td>Construction</td>
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September 18, 2018

North Shore Council of Mayors/Northwest Municipal Conference
1600 East Golf Road
Suite 1700
Des Plaines, Illinois 60016

Attention: Cole Jackson, Planning Liaison

Subject: TIP 02-13-0002, Austin Avenue

Dear Mr. Jackson:

The Village of Morton Grove requests additional funding for preliminary engineering for proposed improvements for Austin Avenue. The Surface Transportation Program (STP) allocated $124,298 in 2016. The requested amount of additional STP funding needed is $7,982 to cover extra STP-eligible costs totaling $26,903. The justification for the increased design cost follows.

The eligible STP amount for the original contract is $113,448, which was more than $10,000 less than the allocated amount. During IDOT review of the design, traffic signal and traffic control plans that were not reasonable to foresee were required. Delays to land acquisition has pushed the project by two lettings since the final plan submittal. There are design costs associated with plan revisions for each postponement. The total amount of the supplemental design cost is $26,903.

<table>
<thead>
<tr>
<th>Original Contract</th>
<th>Supplement</th>
<th>Programmed STP</th>
<th>Eligible STP</th>
<th>Deficit</th>
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</thead>
<tbody>
<tr>
<td>$168,698</td>
<td>$26,903</td>
<td>$124,298</td>
<td>$132,280</td>
<td>$7,982</td>
</tr>
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</table>

We consider it relevant to our request that the project scope has remained the same since its conception and has attempted to capture the costs associated with completing the federal cost-sharing process. We consider a significant amount the funding deficit to be part of permitting requirements that were not foreseeable to us at the various stages of the project development. The rest of the funding deficit arose from delays to acquiring the needed property. These are challenges many communities have faced in the past and are likely to face in the future. We hope you will support this request for a modest funding increase for design engineering.

Sincerely,

Chris R. Tomich, P.E.
Village Engineer