

**NORTHWEST MUNICIPAL CONFERENCE**

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*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**NWMC Board Minutes  
Wednesday, October 10, 2018  
7:00 p.m.  
Oakton Community College  
Room 1604  
1600 East Golf Road  
Des Plaines, IL**

**MEMBERS**

- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Carpentersville
- Crystal Lake
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka
  
- President*  
Arlene Juracek  
Mount Prospect
  
- Vice-President*  
Daniel DiMaria  
Morton Grove
  
- Secretary*  
Kathleen O'Hara  
Lake Bluff
  
- Treasurer*  
Ghida Neukirch  
Highland Park
  
- Executive Director*  
Mark L. Fowler

**I. Call to Order**

President Juracek called the meeting to order at 7:00 pm

**II. Pledge of Allegiance**

President Juracek lead the Pledge of Allegiance

**III. Roll Call**

Karol Heneghan called the roll.

Members Present:

Arlington Heights, Mayor Thomas Hayes  
 Bannockburn, President Frank "Bud" Rothing, Manager Maria Lasday  
 Barrington, President Karen Darch  
 Buffalo Grove, President Beverly Sussman  
 Deer Park, Administrator Beth McAndrews  
 Deerfield, President Harriet Rosenthal  
 Elk Grove Village, Manager Ray Rummel  
 Glencoe, President Lawrence Levin  
 Glenview, President James Patterson  
 Hanover Park, Trustee Bob Prigge  
 Highland Park, Manager Ghida Neukirch  
 Hoffman Estates, Mayor Bill McLeod  
 Kenilworth, Manager Patrick Brennan  
 Lake Bluff, President Kathleen O'Hara  
 Lake Forest, Manager Robert Kiely  
 Lake Zurich, Manager Ray Keller  
 Lincolnwood, Trustee Jean Ikezoe-Halevi  
 Mount Prospect, Mayor Arlene Juracek  
 Niles, Trustee John Jekot  
 Palatine, Mayor Jim Schwantz  
 Park Ridge, Alderman Robert Shubert  
 Prospect Heights, Assistant Manager Joe Wade  
 Rolling Meadows, Manager Barry Krumstok  
 Skokie, Trustee Randall Roberts, Manager John Lockerby  
 Vernon Hills, Assistant Village Manager Joseph Carey  
 Wheeling, Manager Jon Sfondilis  
 Wilmette, Manager Tim Frenzer

Members Absent:

Antioch	Bartlett
Carpentersville	Crystal Lake
Des Plaines	Evanston
Fox Lake	Grayslake
Libertyville	Lincolnshire
Morton Grove	Northbrook
Northfield	Northfield Township
Schaumburg	Streamwood
Winnetka	

Others in Attendance:

Martin Sussman, Buffalo Grove Resident  
Larry Bury, NWMC Deputy Director  
Ellen Dayan, NWMC Purchasing Director  
Marina Durso, NWMC Program Associate for Administrative Services  
Mark Fowler, NWMC Executive Director  
Karol Heneghan, NWMC Administrative Assistant/Office Manager  
Cole Jackson, NWMC Program Associate for Transportation  
Joshua Klingenstein, NWMC Program Associate for Transportation

**IV. Approval of Regular and Executive Session Meeting Minutes – September 12, 2018**

Motion to approve the minutes of September 12, 2018 was made by Mayor McLeod. It was seconded by Trustee Prigge and unanimously approved.

**V. President’s Report – Arlene Juracek, NWMC President and Mayor, Village of Mount Prospect  
A. FCC Small Cell Order**

Mr. Bury updated the members on the Federal Communication Commission (FCC) issuing a declaratory ruling and order “Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment”. He reviewed potential impacts on the state’s recently approved legislation and noted that the City of Seattle is planning to challenge the order.

**VI. NWMC October 23 Fall Surplus Vehicle & Equipment Auction**

Ms. Dayan advised that there is still time to register vehicles and equipment for sale at the October 23 NWMC Surplus Vehicle and Equipment Auction at America’s Auto Auction in Crestwood. She reported that 6 members of the NWMC have committed to sell vehicles at the final live auction of 2018.

President Juracek reported that she received a call from Senator Julie Morrison regarding the Foxconn development in Wisconsin and potential impacts on the Des Plaines River watershed. She said that the Lake County Stormwater Management Commission hired Christopher Burke Engineering to assess the development’s impact on flooding and water quality. President Juracek said that a public meeting to discuss the study would be held on Wednesday, October 24 at 6:30 p.m. at Heritage Park Center in Wheeling.

**VII. Priority Issues**

**A. Legislative Committee – Dan DiMaria, President, Village of Morton Grove, Co-Chair and Lawrence Levin, President, Village of Glencoe, Co-Chair**

**1. Pension Fund Consolidation Update**

Mr. Fowler gave an update on the Illinois Municipal League Board of Directors meeting on September 20 regarding public safety pension fund consolidation as well as an accompanying public education campaign. He said the IML Board did not decide which of several pension

consolidation options to pursue but left it to IML staff to determine which is most legislatively viable in 2019.

**2. General Assembly Fall Veto Session**

Mr. Bury advised that the General Assembly returns for its fall veto session November 13-15 and November 27-29. He said that more information will be available after the elections at which time he will update everyone on Fall and Spring sessions.

**B. Transportation Committee – William McLeod, Mayor, Village of Hoffman Estates, Co-Chair and Rodney Craig, President, Village of Hanover Park, Co-Chair**

**1. CMAP Surface Transportation Program (STP) Project Selection Committee**

Mr. Klingenstein and Mr. Jackson provided updates on the activities of the STP Project Selection Committee, including decisions reached and changes made to the point system of the Shared Fund and Active Program Management policies based on NWMC input.

**2. STAR Line Planning Fund Disposition**

Mr. Bury reported that the Northwest Municipal Conference’s auditors highlighted the deferred revenue balance of \$25,212.99 in the long dormant STAR Line account. He said that this funding is the remaining balance of what was contributed by twelve communities along the proposed line to cover study and other project expenses and is unlikely to be used for future project expenses. He said the Executive Board and Transportation Committee recommended refunding the balance to contributing municipalities on a pro rata basis. Motion to approve the recommendation was made by President Levin. It was seconded by Mayor McLeod and unanimously approved.

**3. Metra Budget Update**

Mr. Klingenstein reported that at the September 27 Transportation Committee meeting, Metra representatives discussed the agency’s most recently approved budget and potential impacts on Metra operations. He said the Metra Board decided against raising fares in 2019 and will instead spend the year advocating for state capital funding. He noted that the Board emphasized the possibility of downsizing Metra’s system without increased state funding. Mr. Kiely advised that a meeting with Metra would be held on December 5 at Oakton in room 1604 at 10:00 a.m. and said everyone would be invited to attend.

**C. Finance Committee – Ghida Neukirch, Manager, City of Highland Park, Chair  
FY2017-2018 Audit Draft**

Ms. Neukirch reported that Wipfli, LLP completed a draft of the audit report for the fiscal year ending April 30, 2018 and said that the Executive Board and the Finance Committee recommended approval. Motion to approve the recommendation was made by President Levin. It was seconded by President Patterson and unanimously approved.

**VIII. Consent Agenda**

Motion to approve the Consent Agenda was made by President Levin. It was seconded by Mayor McLeod and unanimously approved.

**IX. Other Business**

Mr. Fowler reported that, at the August 16 Northwest Council of Mayors Technical committee meeting, a question arose as to the status of previous council requests for roadway functional classification changes. He said staff contacted former Northwest Council Liaison Mike Walczak, IDOT, its consultant and CMAP staff and could not verify that these requests were ever sent to, or received by, IDOT. He said that there are approximately nineteen roadways in question dating mainly back to the 2015/2016 timeframe and further said that staff is working with the affected communities to assemble the remaining information needed to submit the requests to IDOT. Mr. Fowler said that he informed the council via email and spoke directly to the managers of the affected municipalities to offer his apologies and commitment to fixing this. He further noted that staff is working to institute management controls to ensure this does not occur again.

**X. For the Good of the Order**

None.

**XI. Next Meeting**

President Juracek advised that the next Board meeting will be held on Wednesday, November 14, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

**XII. Adjournment**

Motion to adjourn the meeting was made by President Levin. It was seconded by Trustee Prigge and unanimously approved. Meeting adjourned at 7:38 p.m.