

**NORTHWEST MUNICIPAL CONFERENCE**

1600 East Golf Road, Suite 0700  
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www.nwmc-cog.org



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

- Antioch
  - Arlington Heights
  - Bannockburn
  - Barrington
  - Bartlett
  - Buffalo Grove
  - Deer Park
  - Deerfield
  - Des Plaines
  - Elk Grove Village
  - Evanston
  - Fox Lake
  - Glencoe
  - Glenview
  - Grayslake
  - Hanover Park
  - Highland Park
  - Hoffman Estates
  - Kenilworth
  - Lake Bluff
  - Lake Forest
  - Lake Zurich
  - Libertyville
  - Lincolnshire
  - Lincolnwood
  - Morton Grove
  - Mount Prospect
  - Niles
  - Northbrook
  - Northfield
  - Northfield Township
  - Palatine
  - Park Ridge
  - Prospect Heights
  - Rolling Meadows
  - Schaumburg
  - Skokie
  - Streamwood
  - Vernon Hills
  - West Dundee
  - Wheeling
  - Wilmette
  - Winnetka
- President*  
Daniel DiMaria  
Morton Grove
- Vice-President*  
Kathleen O'Hara  
Lake Bluff
- Secretary*  
Dan Shapiro  
Deerfield
- Treasurer*  
Ray Keller  
Lake Zurich

*Executive Director*  
Mark L. Fowler

**NWMC Board Minutes**  
**Wednesday, May 13, 2020**  
**7:00 p.m.**  
**Via Teleconference**

**I. Call to Order**

President DiMaria called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

President DiMaria led the Pledge of Allegiance.

**III. Roll Call**

Karol Heneghan called the Roll.

**Members Present:**

- Arlington Heights, Mayor Thomas Hayes
- Bannockburn, Manager Maria Lasday
- Barrington, President Karen Darch
- Bartlett, Administrator Paula Schumacher
- Buffalo Grove, Mayor Beverly Sussman, Manager Dane Bragg
- Deer Park, President Dale Sands
- Deerfield, Mayor Harriet Rosenthal, Trustee Dan Shapiro
- Elk Grove Village, Manager Ray Rummel
- Evanston, Mayor Steve, Hagerty, Acting Assistant City Manager Kimberly Richardson
- Fox Lake, Administrator Anne Marris
- Glencoe, President Larry Levin
- Hanover Park, President Rod Craig, Trustee Bob Prigge, Manager Juliana Maller
- Highland Park, Manager Ghida Neukirch
- Hoffman Estates, Mayor Bill McLeod
- Kenilworth, Manager Patrick Brennan
- Lake Bluff, President Kathleen O'Hara
- Lake Zurich, Manager Ray Keller
- Libertyville, Administrator Kelly Amidei
- Lincolnshire, Manager Brad Burke
- Lincolnwood, Trustee Jean Ikezoe-Halevi, Manager Ann Marie Gaura
- Morton Grove, Mayor Dan DiMaria, Administrator Ralph Czerwinski
- Mount Prospect, Mayor Arlene Juracek
- Niles, Trustee John Jekot
- Northbrook, President Sandy Frum
- Northfield, President Joan Frazier
- Palatine, Manager Reid Ottesen
- Park Ridge, Alderman John Moran
- Prospect Heights, Administrator Joe Wade
- Rolling Meadows, Manager Barry Krumstok
- Schaumburg, Mayor Tom Dailly, Manager Brian Townsend
- Skokie, Trustee Randall Roberts, Assistant Village Manager Nick Wyatt
- Streamwood, Manager Sharon Caddigan

West Dundee, Mayor Chris Nelson, Manager Joe Cavallaro  
Wheeling, Manager Jon Sfondilis  
Wilmette, President Bob Bielinski, Manager Michael Braiman

Members Absent:

Antioch	Des Plaines
Glenview	Grayslake
Lake Forest	Northfield Township
Vernon Hills	Winnetka

Others in Attendance:

Pat Eaves-Heard, Manager, Supplier Diversity at Nicor Gas  
Larry Bury, NWMC Deputy Director  
Ellen Dayan, NWMC Purchasing Director  
Marina Durso, NWMC Program Associate for Administrative Services  
Mark Fowler, NWMC Executive Director  
Karol Heneghan, NWMC Administrative Assistant/Office Manager  
Kendra Johnson, NWMC Program Associate for Transportation  
Matt Pasquini, NWMC Program Associate for Transportation

**IV. Approval of Meeting Minutes – April 15, 2020**

Motion to approve the minutes of April 15 was made by President Levin. It was seconded by Mayor Rosenthal and unanimously approved.

**V. President’s Report – Daniel DiMaria, NWMC President and Mayor, Village of Morton Grove**

**A. NWMC COVID-19 Response/Coordination**

**1. NWMC Here to Help Update**

Mr. Fowler reported that, since the board last met, Governor Pritzker issued a new executive order on May 1 extending the stay at home order with modifications and also announced the Restore Illinois Plan on May 5. He also reported on actions and activities undertaken by the organization in response to the COVID-19 pandemic. He said 32 members have contributed information to date for the “Here to Help” document, which has been converted to an Excel format for ease of use. He asked members to advise additional ways that the Conference can be of service during the pandemic.

Mr. Fowler reported that the NWMC sent letters to legislators outlining the Conference’s state legislative priorities for the remainder of the spring session. Letters were also sent to county board chairs in the NWMC service territory requesting timely property tax collection and disbursement of funds. He said that the region’s councils of government and the Metropolitan Mayors Caucus continue to meet weekly and sent a joint letter to the Illinois congressional delegation requesting direct and flexible assistance to local governments in the next federal stimulus bill.

**2. Restore Illinois**

President DiMaria reported on Governor Pritzker’s Restore Illinois Plan, which outlines the public health metrics and five phases to fully reopen the state. He said that there have been significant discussions and questions about the businesses allowed to reopen during each phase as well as dividing the state into four health regions. He relayed disagreement received with certain components of the phases as well as division of the state into four health regions. Staff provided additional details on the plan and how the regions can move from phase to phase.

Mr. Fowler reported that the Executive Board directed staff to solicit feedback from the membership on the Restore Illinois plan. Mr. Bury summarized comments received, which was organized into a draft response document and sent to the membership yesterday. He reviewed the comments and additional details, which centered on three main categories: plan metrics;

restoring local economies; and, general issues. He said staff received additional input and had conversations with member mayors, managers and other regional groups. He discussed the draft regional plan developed by staff which contains concerns, questions and constructive recommendations on the three categories.

The Board discussed a model resolution that was drafted by a number of members and circulated to the board earlier in the day, calling for the state to be divided into the traditional eleven health regions and to move reopening of restaurants from Phase 4 to Phase 3. A number of members expressed support for the resolution while others expressed concern with adopting a resolution, both by the Conference and individual municipalities. After further discussion, a recommendation was made to send a letter to the governor rather than a resolution. President Frum moved to send a letter based on the components of the resolution. President Levin seconded the motion. On a vote of 20 voting aye, 12 voting no and 2 abstentions, the motion passed.

### **3. Regional Economic Recovery Task Force**

President DiMaria reported that he is the Conference's representative on Chicago Mayor Lori Lightfoot's Covid-19 Recovery Task Force. He said the goal of this task force is to advise the city and the region's municipalities on economic recovery planning efforts. One of the core committees is the Regional Coordination Working Group, which is comprised in part of representatives from each Council of Government. President DiMaria said he and staff would keep members apprised of the task force's work over the next 6-8 weeks.

### **B. Election of FY2020-2021 NWMC Officers**

President DiMaria reported that the NWMC Nominating Committee recommended the following individuals to serve as NWMC officers for FY2020-2021:

President:	Kathleen O'Hara President, Village of Lake Bluff
Vice-President:	Joan Frazier President, Village of Northfield
Secretary:	Dan Shapiro Trustee, Village of Deerfield
Treasurer:	Ray Keller Manager, Village of Lake Zurich

Motion to approve the recommendation was made by Mayor Rosenthal. It was seconded by President Levin and unanimously approved.

### **C. NWMC Annual Gala**

President DiMaria reported that the NWMC Annual Gala which was scheduled for Wednesday, June 17 has been postponed until August 26 and that details would follow in the upcoming months.

### **D. FY2019-2020 NWMC Work Plan – Q4 Update**

Mr. Fowler provided the 4<sup>th</sup> quarter update to the FY2019-2020 NWMC Work Plan. He reminded the Board that this is the first full year of the new reporting process and reviewed highlights from the 4<sup>th</sup> quarter. Approval of the NWMC Multimodal Plan, the Request for Proposals for a new NWMC website and approval of the FY2020-2021 NWMC budget with no dues increase for the 7<sup>th</sup> consecutive year were significant accomplishments for the quarter.

Mr. Fowler discussed the impact of the COVID-19 pandemic on the operations of the Conference and work plan. He said that typically, at the May Board meeting, the membership would conduct

his annual review. Given the pandemic and need to focus on more important issues, Mr. Fowler said that he asked NWMC leadership to delay his review until the September board meeting.

**E. FY2020-2021 NWMC Work Plan**

Mr. Fowler reviewed details of the proposed FY 2020-2021 NWMC Work Plan as drafted by staff. He said the work plan priority areas were expanded to include all aspects of COVID-19 assistance and NWMC Events/Contracts. In addition, the number of initiatives was expanded from 63 to 91, covering the 8 priority areas. President DiMaria reported that the Executive Board recommended approval of the FY2020-2021 NWMC Work Plan. Motion to approve the recommendation was made by Mayor Rosenthal. It was seconded by President Levin and unanimously approved.

**F. Authorization to Act During the Summer**

President DiMaria reported that the Executive Board recommended that the membership approve a motion empowering the Executive Board to act on all issues requiring approval during the summer. Motion to approve the recommendation was made by President Levin. It was seconded by President Frum and unanimously approved.

**VI. Priority Issues**

**Legislative Committee – Lawrence Levin, President, Village of Glencoe, Co-Chair and Arlene Juracek, Mayor, Village of Mount Prospect, Co-Chair**

**Legislative Update**

Mr. Bury advised that General Assembly will reconvene next week in special session. He reported on legislation that may be considered, including the state budget, fall election and COVID-19 related issues.

**VII. Consent Agenda**

Motion to approve the consent agenda was made by President Levin. It was seconded by President Rosenthal and unanimously approved.

**VIII. Other Business**

None.

**IX. For the Good of the Order**

President O'Hara thanked President DiMaria for his year as President of the NWMC. President DiMaria thanked all the members for the opportunity and for their hard work throughout the year.

**X. Next Meeting**

President DiMaria reported that the next NWMC Board meeting will be held on Wednesday, September 9, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

**XI. Adjournment**

Motion to adjourn the meeting was made by President Frum. It was seconded by Mayor Juracek and unanimously approved. The meeting adjourned at 9:02 p.m.