

**NORTHWEST MUNICIPAL CONFERENCE**

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A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million

**NWMC Board**

**Agenda**

**Wednesday, May 11, 2022**

**7:00 p.m.**

**Via Videoconference: <https://us02web.zoom.us/j/82237915891>**

**Dial: (312) 626-6799**

**Meeting ID: 822 3791 5891**

**Passcode: 821573**

- MEMBERS**
- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- West Dundee
- Wheeling
- Wilmette
- Winnetka
  
- President*
- Nancy Rotering  
Highland Park
  
- Vice-President*
- Dan Shapiro  
Deerfield
  
- Secretary*
- Tom Dailly  
Schaumburg
  
- Treasurer*
- Anne Marie Gaura  
Lincolnwood
  
- Executive Director*
- Mark L. Fowler

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of Meeting Minutes – April 13, 2022 (Attachment A)**

**V. President’s Report – Nancy Rotering, NWMC President and Mayor, City of Highland Park**

**A. FY2022-2023 NWMC Officer Election**

The NWMC Nominating Committee recommends the following individuals to serve as NWMC officers for FY2022-2023:

- President: Dan Shapiro  
Mayor, Village of Deerfield
  
- Vice-President: Tom Dailly  
President, Village of Schaumburg
  
- Secretary: Rodney Craig  
Mayor, Village of Hanover Park
  
- Treasurer: Anne Marie Gaura  
Manager, Village of Lincolnwood

**Action Requested:** Election of FY2022-2023 NWMC Officers

**B. NWMC Annual Gala**

The 64<sup>th</sup> NWMC Annual Gala will be held on Wednesday, May 18, at Ravinia Festival in Highland Park. A reception will begin at 6:00 p.m., with dinner to follow at 7:00 p.m.

**Action Requested:** Informational

**C. April 20 NWMC Surplus Vehicle & Equipment Auction Report**

Total sales from the April 20 auction netted \$256,950.00, with the NWMC earning auction revenue of \$6,387.50. Thank you to NWMC members *Deerfield, Evanston, Glenview, Lincolnshire* and *Skokie* for participating, as well as non-members *Crete, Flossmoor, Homewood, Tinley Park* and *Wheaton*. The next live auctions will be held on July 19 and October 18.

**Action Requested:** Informational

**D. FY2021-2022 NWMC Work Plan – Q4 Update (Attachment B)**

Staff will present the fourth quarter update to the FY2021-2022 NWMC Work Plan.

**Action Requested:** Informational

**E. FY2022-2023 NWMC Work Plan (Attachment C)**

The Executive Board recommends approval of the FY2022-2023 NWMC Work Plan.

**Action Requested:** Approve recommendation

**F. Suburban Purchasing Cooperative Fire and Public Works Committees**

The Suburban Purchasing Cooperative is seeking volunteers for the Fire Core Cost Containment Committee and Public Works Committee to develop specifications for the Ambulance and Fire Apparatus programs and the Public Works Specialty Vehicle program (Sewer Cleaning Trucks and Street Sweepers. Staff will provide an overview of the programs, expertise needed and expected time commitments. Members are requested to consider appointing staff members to the committees.

**Action Requested:** Discussion

**G. Authorization to Act During the Summer**

The Executive Board recommends that the membership approve a motion empowering the Executive Board to act on all issues requiring approval during the summer NWMC Board meeting recess which begins following the May meeting.

**Action Requested:** Approve recommendation

**VI. Priority Issues**

**A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Dan Shapiro, Mayor, Village of Deerfield Co-Chair**

**LGDF Legislative Strategy (Attachment D)**

The coalition of local governments working to increase the Local Government Distributive Fund (LGDF) sent the attached letter to Governor Pritzker. Similar letters were also sent to the sponsors of SB3010 (Sen. Murphy), HB4169 (Rep. DeLuca) and all legislators who were listed as co-sponsors of those bills. The Metropolitan Mayors Caucus hosted a meeting on May 6 to discuss a legislative strategy to advance the issue in future sessions of the General Assembly. Staff will provide a report.

**Action Requested:** Discussion

**B. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Donna Johnson, Mayor, Village of Libertyville, Co-Chair**

**Letter to IDOT Regarding Processing Delays and Issues (Attachment E)**

Under the direction of the Transportation Committee, staff prepared the attached letter to the Illinois Department of Transportation (IDOT) on behalf of the Conference regarding concerns with current agreement processing time and other administrative hurdles. The letter recommends several procedural changes to alleviate the delays that can jeopardize local federally funded projects. The letter was sent to IDOT Secretary Osman, Governor Pritzker and NWMC state legislators on April 14 with a request to respond by May 13. Staff will keep members updated as we move forward with any discussions with IDOT staff and other stakeholders.

**Action Requested:** Informational

**NOTE:** *The following three items are specific to the Northwest and North Shore Council of Mayors. In order to comply with Open Meetings Act requirements, the floor will be opened for public comment prior to discussion/action on these items. Each item must be approved via a roll call vote of the members of the Councils.*

**VII. PUBLIC COMMENT ON AGENDA ITEMS VIII1, VIII2 AND VIII3.**

**1. Northwest Council of Mayors - Cost Change Requests (Attachment F)**

The Northwest Council of Mayors Technical Committee recommends approval of the following project cost changes:

- a. **Village of Schaumburg** – A \$366,662 cost increase for CON in FFY 2022 for the National Parkway reconstruction project.
- b. **Village of Streamwood** – A \$34,765 cost increase for ENG II in FFY 2022 for the IL 19/Bartlett Road project.

**Action Requested:** Approve recommendation

**2. Northwest Council of Mayors Functional Classification Change Request – City of Rolling Meadows (Attachment G)**

As part of the process for a roadway functional classification change, local agencies must include an approved resolution of support from their local Council of Mayors with their application to the Illinois Department of Transportation and the Federal Highway Administration. The Northwest Council of Mayors Technical Committee recommends approval of the attached resolution for a section of Rohlwing Road in the City of Rolling Meadows by the Northwest Council of Mayors.

**Action Requested:** Approve recommendation

**3. North Shore Council of Mayors - Cost Change Requests (Attachment H)**

The North Shore Council of Mayors Technical Committee recommends approval of the following project cost changes:

- a. **Village of Glenview** – An amount not to exceed \$520,883 for a cost increase for CON/CE in FFY 2022 for the Chestnut Avenue project, pending bid results from the April Letting. If the full amount is not needed, any remaining balance would return to the Council’s Surface Transportation Program (STP).
- b. **Village of Wilmette** – A \$160,000 cost increase for CON/CE in FFY 2022 for the US RTE 41 & Lake Ave project, to be funded with an alternative source pending further discussions with CMAP staff.

**Action Requested:** Approve recommendation

**VIII. Consent Agenda (Attachment I)**

Items on the Consent Agenda are considered routine by the NWMC Board and will be enacted in one motion. There is no separate discussion of these items unless a NWMC Board member requests, in which event the item(s) will be removed from the General Order of Business and considered during the Other Business portion of the agenda.

**Action Requested:** Approve Consent Agenda

**IX. Other Business**

**X. For the Good of the Order**

**XI. Next Meeting**

The next NWMC Board meeting will be held on Wednesday, September 14, 7:00 p.m., location to be determined.

**XII. Executive Session (Attachment - Separate Emailed PDF Document)**

Motion to go into Executive Session pursuant to 5 ILCS 120/2 to discuss the Executive Director’s evaluation summary, statement of goals and objectives, and prepare a recommendation to the NWMC Board.

**XIII. Adjournment**