

NORTHWEST MUNICIPAL CONFERENCE

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*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

**NWMC Board
Meeting Minutes
Wednesday, March 15, 2023
7:00 p.m.**

NWMC Offices and Via Videoconference

MEMBERS
Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
West Dundee
Wheeling
Wilmette
Winnetka

President
Dan Shapiro
Deerfield

Vice-President
Tom Dailly
Schaumburg

Secretary
Rodney Craig
Hanover Park

Treasurer
Anne Marie Gaura
Lincolnwood

Executive Director
Mark L. Fowler

I. Call to Order

NWMC Secretary Rod Craig called the meeting to order at 7:01 p.m.

II. Pledge of Allegiance

Mayor Craig led the Pledge of Allegiance.

III. Roll Call

Ms. Durso called the roll.

Members Present:

Arlington Heights, Mayor Tom Hayes
Bannockburn, Manager Stephanie Hannon
Barrington, President Karen Darch
Bartlett, Trustee Stephanie Gandsey
Buffalo Grove, President Beverly Sussman, Trustee Eric Smith
Elk Grove Village, Manager Matt Roan
Evanston, Deputy Manager Dave Stoneback
Glencoe, Manager Phil Kiraly
Hanover Park, Mayor Rod Craig
Highland Park, Manager Ghida Neukirch
Hoffman Estates, Mayor Bill McLeod
Lake Zurich, Manager Ray Keller
Libertyville, Mayor Donna Johnson
Lincolnwood, Manager Anne Marie Gaura
Morton Grove, Manager Ralph Czerwinski
Northbrook, Manager Cara Pavlicek
Northfield, Trustee Matt Galin
Palatine, Manager Reid Ottesen
Rolling Meadows, Manager Rob Sabo
Streamwood, Manager Sharon Caddigan
West Dundee, Mayor Chris Nelson

Others in Attendance:

Larry Bury, NWMC Deputy Director
Eric Czarnota, NWMC Program Associate for Transportation
Ellen Dayan, NWMC Purchasing Director
Marina Durso, NWMC Executive Assistant
Mark Fowler, NWMC Executive Director

IV. Approval of Meeting Minutes – February 8, 2023

Motion to approve the minutes of the February 8 meeting was made by Mayor Dailly. The motion was seconded by Trustee Smith and unanimously approved.

V. President's Report – Dan Shapiro, NWMC President and Mayor, Village of Deerfield

A. FY2023-2024 NWMC Officer Nominations

Mr. Fowler reported that on February 24, staff emailed the FY2023-2024 NWMC Officer Nomination Form to the Conference's chief elected officials. He said that he received seven responses to date and requested that members nominate individuals for each category.

B. FY 2022-2023 NWMC Work Plan – Q3 Update

Mr. Fowler presented the third quarter update to the FY 2022-2023 NWMC Work Plan. He highlighted the thirteen check-in meetings held with members and the December 14 NWMC Holiday Celebration. He said that the Conference published its annual legislative program in January, followed by successful virtual presentations held with legislators and members. He gave an update on the Restore LGDF Coalition's efforts and reviewed the coalition's plan for the spring session of the General Assembly. Finally, he discussed creation of the NWMC Guide to Transportation Programs and Funding.

C. NWMC Annual Gala

Mayor Craig reminded the membership that the Gala was scheduled for Wednesday, June 14, at the Hyatt Regency Deerfield.

VI. Priority Issues

A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Beverly Sussman, President, Village of Buffalo Grove Co-Chair

1. Legislative Update

President Sussman asked Mr. Bury to provide the report. He said that the deadline to advance bills out of committee in both chambers was March 10; however, due to the compressed timeframe this session, many bills were released out of committee to the floor with the understanding that lawmakers would continue discussions. He then discussed the remaining calendar and deadlines for the spring session.

He provided an update on the status of pending legislation and scheduled subject matter hearings to restore the Local Government Distributive Fund and enhance Tier II public safety pensions. Mr. Bury thanked Buffalo Grove and Glenview for providing actuarial data on the Tier II legislation which showed a dramatic increase in pension obligations resulting from the proposed legislation.

Mr. Bury highlighted a number of prevailing wage increase bills for mutual aid situations, transportation of Biosolids, work on light poles and power washing. Finally, he noted legislation being monitored by staff including changes to the election process for the Illinois Firefighter Pension Investment Fund, expansion of the definition of fireworks and the expansion of administrative adjudication to all municipalities.

2. 2023 NWMC Legislative Days in Springfield

Mr. Fowler thanked those members who traveled to NWMC Legislative Days in Springfield on March 7 thru March 9. He said sixteen officials representing ten NWMC members participated and read the names of those who attended. He reviewed the issues discussed by members in scheduled and unscheduled meetings with legislators and thanked Anderson Legislative Consulting for arranging the meetings and hosting the NWMC contingent at their offices.

3. NWMC Legislative Positions

Motion to approve the recommended positions was made by Mayor Johnson. The motion was seconded by President Darch and unanimously approved.

4. Metropolitan Mayors Caucus (MMC) Legislative Priorities

Mr. Fowler said that the Executive Board and Legislative Committee recommend approval the 2023 legislative priorities of the MMC. He noted that the items mirrored those of the

Conference. Motion to approve the recommendation was made by Mayor Hayes. The motion was seconded by President Sussman and unanimously approved.

B. Finance Committee – Anne Marie Gaura, Manager, Village of Lincolnwood, Chair

1. NWMC Surplus Vehicle & Equipment Auction Agreement

Ms. Gaura reported that the Executive Board and Finance Committee recommended approval of the third of four possible, one-year contract extensions for Auctioneer Services to America's Auto Auction. Motion to approve the recommendation was made by President Darch. The motion was seconded by Mayor Hayes and unanimously approved.

2. NWMC Employee Assistance Program Contract Extension

Ms. Gaura reported that the Executive Board and Finance Committee recommended approval of the first of four possible, one year contract extensions for the NWMC Employee Assistance Program (EAP). She said that program vendor LifeWorks requested an 8% inflationary rate increase as part of the contract extension. Mr. Fowler said that the recommendation was to split the increase evenly between the program participants and the Conference. Motion to approve the recommendation was made by President Darch. The motion was seconded by Mayor Johnson and unanimously approved.

3. NWMC Records Retention Guide

Ms. Gaura reported that the Executive Board and Finance Committee recommend amending the NWMC Records Retention Guide to reduce the retention period for the highlighted items from permanent to 7 years. Motion to approve the recommendation was made by Mayor Johnson. The motion was seconded by President Darch and unanimously approved.

C. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Donna Johnson, Mayor, Village of Libertyville, Co-Chair

CMAP Greenhouse Gas Inventory

Mr. Czarnota provided a report on the Chicago Metropolitan Agency for Planning's (CMAP) work to support and assist communities in climate action planning efforts. He said CMAP recently updated its Greenhouse Gas Inventory, which provides county and municipal level analysis on emissions so that communities can make informed decisions in planning for resiliency and reducing carbon footprints.

V. Consent Agenda

Motion to approve the Consent Agenda was made by Mayor Hayes. The motion was seconded by Trustee Smith and unanimously approved.

VI. Other Business

No report.

VII. For the Good of the Order

No report.

VIII. Next Meeting

Mayor Craig reported that the next NWMC Board meeting will be held on Wednesday, April 12, 7:00 p.m. at the NWMC Offices and via videoconference.

IX. Adjournment

Motion to adjourn the meeting was made by Mayor Johnson. The motion was seconded by President Sussman and unanimously approved. The meeting adjourned at 7:41 p.m.