

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
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www.nwmc-cog.org



A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million

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- Bartlett
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- Anne Marie Gaura
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- Executive Director*
- Mark L. Fowler

NWMC Board

Agenda

Wednesday, January 11, 2023

7:00 p.m.

**NWMC Offices, 1600 East Golf Road, Suite 0700, Des Plaines
(map/parking permit enclosed)**

or

Via Videoconference: <https://us02web.zoom.us/j/83735088489>

Dial: (312) 626-6799

Meeting ID: 837 3508 8489

Passcode: 996782

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Meeting Minutes – November 9, 2022 (Attachment A)**
- V. President’s Report – Dan Shapiro, NWMC President and Mayor, Village of Deerfield**
 - A. January Board Meeting Presentation – NWMC Transportation Planning Services**
Staff will present the transportation planning services and resources provided by the organization, including a newly developed guidebook that details new and existing funding programs and a glossary of technical terms. The guidebook will be made available electronically and by request.
Action Requested: Informational
 - B. NWMC Action on Gun Violence**
Staff will provide a recap of efforts to schedule a special meeting to consider a draft resolution calling for legislative action on gun violence.
Action Requested: Discussion
 - C. Remaining FY2022-2023 NWMC Board Meeting Dates (Attachment B)**
Attached is the schedule for the remaining NWMC Board meeting dates for FY22-23.
Action Requested: Informational
- VI. Priority Issues**
 - A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Beverly Sussman, President, Village of Buffalo Grove Co-Chair**
 - 1. Lame Duck Session Review/ Spring Session Preview (Attachment C)**
Staff will provide an update on action taken during the recently completed lame duck session as well as review deadlines and potential issues for consideration in the spring session of the General Assembly (scheduled attached).
Action Requested: Informational

2. Assault Weapons Ban Legislation (Attachment D)

The Executive Board and Legislative Committee recommend that the Conference monitor the Protect Illinois Communities Act pending issues raised by the Illinois Association of Chiefs of Police being addressed (see attached). The legislation was approved by the House in the form of Senate Bill 2226 – House Amendment #3 on January 5 and is pending concurrence in the Senate. Staff will provide an update.

Action Requested: Discussion

3. 2023 NWMC Legislative Program (Attachment E)

The Executive Board and Legislative Committee recommend approval of the attached 2023 NWMC Legislative Program. The program focuses on four primary areas: restoration of the Local Government Distributive Fund, extension of the pension amortization deadline, making communities safer and addressing mandates.

Action Requested: Approve recommendation

4. 2023 NWMC Legislative Program Rollout

The Legislative Committee recommends the following dates to conduct Zoom meetings with NWMC area legislators to introduce the 2023 NWMC Legislative Program: January 18, 19 and 20 (all at 1:00 p.m.). Staff will discuss the process for scheduling the meetings.

Action Requested: Approve recommendation

5. 2023 NWMC Legislative Days in Springfield

The Executive Board and Legislative Committee recommend that the NWMC Legislative Days in Springfield be held Tuesday, March 7 through Thursday, March 9. The NWMC typically hosts its Legislative Days in Springfield during the week of the deadline to advance bills out of committee in their originating chamber, which is Friday, March 10.

Action Requested: Approve recommendation

6. Anderson Legislative Consulting Contract (Attachment F)

The Executive Board and Legislative Committee recommend approval of the attached contract with Anderson Legislative Consulting for legislative consulting services. The proposed contract contains no increase in compensation or other changes. The current contract expired on December 31.

Action Requested: Approve recommendation

B. Finance Committee – Anne Marie Gaura, Manager, Village of Lincolnwood, Chair

1. NWMC Financial and Investment Policies (Attachments G & H)

The Executive Board and Finance Committee recommend approval of amendments to the Financial Policy to align with the Capital Asset Policy adopted in April 2022. No other substantive changes are recommended.

Action Requested: Approve recommendation

2. NWMC Financial Procedures and Controls Amendment (Attachment I)

The Executive Board and Finance Committee recommend approval of the following amendments to the Financial Procedures and Controls document: clarifying the procedures for transfers to and from investment accounts; clarifying that only hard copy invoices require a date stamp; limiting petty cash transactions to under \$100 per disbursement; eliminating reference to distributing paychecks to staff; and, updating title from Office Manager to Executive Assistant.

Action Requested: Approve recommendation

3. Financial Consulting Services Contract Extension (Attachment J)

The Executive Board and Finance Committee recommend approval of an extension of the agreement with Lauterbach & Amen for financial consulting services for one year with an increase in fee to \$2,145 per month, with potential future extensions at a 3% increase in subsequent years. The current agreement expired on December 31.

Action Requested: Approve recommendation

VII. Consent Agenda (Attachment K)

Items on the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items unless a Board member requests, in which event the item(s) will be removed from the General Order of Business and considered during the Other Business portion of the agenda.

Action Requested: Approve Consent Agenda

VIII. Other Business

IX. For the Good of the Order

X. Next Meeting

The next NWMC Board meeting will be held on Wednesday, February 8, 7:00 p.m. at the NWMC Offices and via videoconference.

XI. Executive Session (Attachment - Separate Emailed PDF Documents)

Motion to go into Executive Session pursuant to 5 ILCS 120/2 to determine the employment and compensation of specific employees.

XII. Adjournment