

**NORTHWEST MUNICIPAL CONFERENCE**

1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
(847) 296-9200 • Fax (847) 296-9207  
www.nwmc-cog.org



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**NORTH SHORE COUNCIL OF MAYORS  
TECHNICAL COMMITTEE MEETING  
Wednesday, October 24, 2018  
8:30 a.m.  
Northwest Municipal Conference  
1600 East Golf Road, Suite 0700  
Des Plaines, IL 60016**

**AGENDA**

- MEMBERS**
- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Carpentersville
- Crystal Lake
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka
  
- President*
- Arlene Juracek
- Mount Prospect
  
- Vice-President*
- Daniel DiMaria
- Morton Grove
  
- Secretary*
- Kathleen O'Hara
- Lake Bluff
  
- Treasurer*
- Ghida Neukirch
- Highland Park

- I. Call to Order**
  
- II. Approval of Meeting Minutes – September 19, 2018 (Attachment A)**  
*Action Requested: Approval of the Minutes*
  
- III. North Shore Council of Mayors Surface Transportation Program (STP)**
  - A. North Shore Council STP FFY 2018-2020 (Attachment B)**  
Staff will provide an overview of the North Shore Council’s STP for FFY 2018-2020 and potential best management strategies going forward. Staff requests approval for changes required for carry over and updates from communities. Additionally, staff will ask the committee to confirm that Kenilworth’s Kenilworth Ave. project and Winnetka’s Willow Rd. Project are not in MYB so that it is documented for CMAP.  
*Action Requested: Discussion and Approval*
  
  - B. Program Modification Requests (Attachment C)**  
The Village of Morton Grove has requested an additional \$7,982 for additional design costs on the Austin Avenue project.  
*Action Requested: Approval*
  
  - C. Program Modification Requests (Attachment D)**  
The Village of Morton Grove has requested an additional funding for construction on the Austin Avenue project.  
*Action Requested: Approval*
  
- IV. Other Business**
  
- V. Next Meeting**  
Wednesday December 19, 2018 8:30 a.m. at Skokie Village Hall.
  
- VI. Adjournment**

*Executive Director*  
Mark L. Fowler

**North Shore Council of Mayors Technical Committee**

**September 19, 2018**

**8:30 a.m.**

**Skokie Village Hall**

**MINUTES**

**Committee Members Present:**

Erik Cook, Chair, Village of Skokie  
Sat Nagar, City of Evanston  
Anna Kesler, Village of Glencoe  
Adriana Webb, Village of Glenview  
Andrew Letson, Village of Lincolnwood  
Chris Tomich, Village of Morton Grove  
Matt Farmer, Village of Northbrook  
Greg Kramer, Village of Northfield  
Russ Reitveld, Village of Skokie  
Dan Manis, Village of Wilmette  
James Bernahl, Village of Winnetka

**Others Present:**

Dave Lawry, Chastain and Associates  
Tony Wolff, Ciorba Group  
Elizabeth Irvin, CMAP  
Alex Beata, Cook County Department of Transportation and Highways  
Mike Nystrand, Village of Northfield  
Larry Bury, NWMC  
Mark Fowler, NWMC  
Cole Jackson, NWMC  
Josh Klingenstein, NWMC  
Steve Andrews, Pace  
Paul Schneider, Stanley Consultants  
Matt Havlik, Village of Winnetka

**I. Call to Order**

Mr. Cook called the meeting to order

**II. Approval of Meeting Minutes**

Mr. Cook asked if there were any changes to minutes. Hearing none, the minutes were approved.

**III. Agency Reports**

- a. PACE – Steve Andrews mentioned that PACE is going through the first phase of coordination plan changes and information on changes to bus routes.
- b. IDOT Highway Report – No update
- c. Cook County Department of Transportation and Highway – Mr. Beata updated the committee on Invest in Cook and mentioned four projects in the region.
- d. Illinois Tollway – No Update
- e. Chicago Metropolitan Agency for Planning (CMAP) – Elizabeth Irvin extended an invite to their launch 2050 event. She then mentioned the local technical assistance (LTA) call for projects is now open and that the My Daily Travel regional travel survey is now available. Responses to the survey will help inform the travel demand model.

**IV. CMAP Surface Transportation Program (STP) Changes**

Ms. Irving stated that CMAP has a draft plan for the shared fund and active program management guidelines. Concerns and questions given to CMAP will receive a formal response. Responding to a question, she stated that phase I engineering is not eligible unless a community is considered high need.

**V. North Shore Council of Mayors Surface Transportation Program (STP)**

- a. Sat Nagar noted that Evanston's Howard Street project should be 2019 in the TIP with CON/CE in 2020 with a January 2020 letting date.
- b. Wilmette presented a letter requesting a cost increase. The Village requested an additional \$592,599 for construction and construction engineering on Locust Rd. The committee approved the cost increase. The increased funding is for additional binder course, earth evacuation, and undercutting required due to poor soils. This also includes removal and disposal of unsuitable material, aggregate subgrade improvement, and geotechnical fabric for ground stabilization. Additionally, the funding will be used for manhole replacement and storm sewer point repairs.
- a. Northfield presented a letter requesting a cost increase. The Village requested an additional \$437,385 for road construction between Winnetka Road and Willow Road. The committee approved the cost increase.
- b. Morton Grove brought a letter requesting a cost increase but this request was held until the October meeting.

**VI. Other Business**

None

**VII. Next Meeting**

The committee decided to meet before the next quarterly meeting to discuss the program in more depth. The committee decided to meet at 8:30am on October 24 at the NWMC offices.

**VIII. Adjournment**

The committee voted unanimously to adjourn.

<b>Fiscal Year 18 PROJECTS</b>	<b>Sponsor</b>	<b>TIP Number</b>	<b>Phase</b>	<b>Let</b>	<b>Approved June</b>	<b>Approved Sept.</b>	<b>Obligated</b>	<b>MYB</b>	<b>Notes</b>
Locust Rd.	Wilmette	02-13-0003	ENG II	Already Let	\$ 149,693	\$ 149,693	\$ 1,813,482		Project Complete
Northfield Rd.	Northfield	02-16-0014	ENG II	Already Let	\$ 92,378	\$ 92,378	\$ 103,172		Project Complete
Skokie Blvd.	Wilmette	02-07-0013	ENG II	Already Let	\$ -	\$ -	\$ 63,888		
<b>TOTAL</b>					<b>\$ 242,071</b>	<b>\$ 242,071</b>	<b>\$ 1,980,542</b>		
<b>Fiscal Year 19 PROJECTS</b>	<b>Sponsor</b>	<b>TIP Number</b>	<b>Phase</b>	<b>Let</b>	<b>Approved June</b>	<b>Approved Sept.</b>	<b>New Estimates</b>	<b>MYB</b>	<b>Notes</b>
Willow Road	Winnetka	02-06-0021	ENG II	Late 2019	\$ 405,745	\$ 405,745	\$ 405,745	MYB	
Austin/Oakton Intersection	Morton Grove	02-13-0002	Construction	Jan. 2019	\$ 1,925,252	\$ 1,925,252	\$ 2,316,282		
Locust Rd	Wilmette	02-13-0003	Construction	Nov. 18	\$ 1,663,790	\$ 2,256,389	\$ 2,256,389		
Gross Point Road	Skokie	02-06-0035	Construction	June 2019	\$ 2,941,220	\$ 2,941,220	\$ 2,941,220		
Austin/Oakton Intersection	Morton Grove	02-13-0002	ENG II	Jan. 2019			\$ 13,589		
Northfield Rd.	Northfield	02-16-0014	Construction	March 2019	\$ 846,796	\$ 1,222,900	\$ 1,222,900		
Devon Avenue	Lincolnwood	02-16-0004	ENG II	2019	\$ 109,574	\$ 109,574	\$ 109,574		City of Chicago is par
Kenilworth Avenue	Kenilworth	02-16-0003	ENG II	2019	\$ 37,132	\$ 37,132	\$ 37,132		
<b>TOTAL</b>					<b>\$ 7,929,510</b>	<b>\$ 8,898,213</b>	<b>\$ 9,302,832</b>		
<b>Fiscal Year 20 Projects</b>	<b>Sponsor</b>	<b>TIP Number</b>	<b>Phase</b>	<b>Let</b>	<b>Approved June</b>	<b>Approved Sept.</b>	<b>New Estimates</b>	<b>MYB</b>	<b>Notes</b>
Howard Street	Evanston	02-16-0002	ENG II	Jan 2020	\$ 167,516	\$ 167,516	\$ 167,516		Costs to be shared w
Devon Avenue	Lincolnwood	02-16-0004	Construction	Apr. 2020	\$ 3,019,534	\$ 3,019,534	\$ 3,019,534	MYB	City of Chicago is par
Howard Street	Evanston	02-16-0002	Construction	Jan. 2020	\$ 2,324,580	\$ 2,324,580	\$ 2,324,580	MYB	Costs to be shared w
Kenilworth Avenue	Kenilworth	02-16-0003	Resurfacing	2020	\$ 531,797	\$ 531,797	\$ 531,797	MYB	
Skokie/Lake Intersection	Wilmette	02-16-0005	ENG II	2019	\$ 54,640	\$ 54,640	\$ 54,640		
Central Ave.	Wilmette	02-13-0004	ENG II	Jan 2020	\$ 373,286	\$ 373,286	\$ 426,812		
Willow Road	Winnetka	02-06-0021	Construction	Likely 2020	\$ 2,543,290	\$ 2,543,290	\$ 2,543,290		
Skokie/Lake Intersection	Wilmette	02-16-0005	Construction	September 20	\$ 751,305	\$ 751,305	\$ 751,305		
<b>TOTAL</b>					<b>\$ 9,765,948</b>	<b>\$ 9,765,948</b>	<b>\$ 9,819,474</b>		



## Department of Public Works

7840 N. Nagle • Morton Grove, IL 60053

Incredibly Close ✨ Amazingly Open

September 18, 2018

North Shore Council of Mayors/Northwest Municipal Conference  
1600 East Golf Road  
Suite 1700  
Des Plaines, Illinois 60016

Attention: Cole Jackson, Planning Liaison

Subject: TIP 02-13-0002, Austin Avenue

Dear Mr. Jackson:

The Village of Morton Grove requests additional funding for preliminary engineering for proposed improvements for Austin Avenue. The Surface Transportation Program (STP) allocated \$124,298 in 2016. The requested amount of additional STP funding needed is \$7,982 to cover extra STP-eligible costs totaling \$26,903. The justification for the increased design cost follows.

The eligible STP amount for the original contract is \$113,448, which was more than \$10,000 less than the allocated amount. During IDOT review of the design, traffic signal and traffic control plans that were not reasonable to foresee were required. Delays to land acquisition has pushed the project by two lettings since the final plan submittal. There are design costs associated with plan revisions for each postponement. The total amount of the supplemental design cost is \$26,903.

Original Contract	Supplement	Programmed STP	Eligible STP	Deficit
\$168,698	\$26,903	\$124,298	\$132,280	\$7,982

We consider it relevant to our request that the project scope has remained the same since its conception and has attempted to capture the costs associated with completing the federal cost-sharing process. We consider a significant amount the funding deficit to be part of permitting requirements that were not foreseeable to us at the various stages of the project development. The rest of the funding deficit arose from delays to acquiring the needed property. These are challenges many communities have faced in the past and are likely to face in the future. We hope you will support this request for a modest funding increase for design engineering.

Sincerely,

Chris R. Tomich, P.E.  
Village Engineer

