

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

**Northwest Municipal Conference
Bicycle-Pedestrian Committee**

Agenda

September 24, 2019

10:30 a.m.

NWMC Offices

1600 East Golf Road, Suite 0700

Des Plaines, IL 60016

(map/parking permit attached)

- MEMBERS**
- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- West Dundee
- Wheeling
- Wilmette
- Winnetka

- President*
- Daniel DiMaria
- Morton Grove

- Vice-President*
- Kathleen O'Hara
- Lake Bluff

- Secretary*
- Dan Shapiro
- Deerfield

- Treasurer*
- Ray Keller
- Lake Zurich

- Executive Director*
- Mark L. Fowler

- I. Call to Order/Introductions**

- II. Approval of August 27, 2019 Meeting Minutes (Attachment A)**
Action Requested: Approve of Minutes

- III. IDOT Mid-Block Crossing Guidelines**
Staff from Sam Schwartz Engineering will discuss IDOT District 1's approach to mid-block crossings and how the design of bicycle and pedestrian facilities in the region have been affected. Staff from IDOT will be available via conference call to answer any questions.
Action Requested: Discussion

- IV. Funding Programs Update**
The CMAQ Project Selection Committee recommended the FFY 2020-2024 Congestion Mitigation and Air Quality Improvement (CMAQ) program and the FFY 2020-2022 locally program Transportation Alternatives (TAP-L) programs. These programs will go to the CMAP Transportation Committee and MPO Policy Committee for final approval. Staff will provide an overview of the proposed programs, which include a number of bicycle and pedestrian projects that will benefit NWMC communities. Additionally, the Illinois Department of Transportation (IDOT) recently announced that the 2019 call for Illinois Transportation Enhancement Program (ITEP) projects has been postponed until late summer/early fall 2020. Staff will provide an update.
Action Requested: Informational

- V. Local Project Updates**
Action Requested: Informational/Discussion

- VI. Other Business**

- VII. Next Meeting**
The next meeting of the NWMC Bicycle and Pedestrian Committee will take place on Tuesday, October 15. Please note that this will also serve as the **final** meeting of the NWMC Multimodal Transportation Plan Steering Committee.

- VIII. Adjourn**

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Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
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Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
Wheeling
Wilmette
Winnetka

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**Northwest Municipal Conference
Bicycle and Pedestrian Committee
Tuesday, August 27, 2019
Draft Meeting Minutes
10:30 a.m.
NWMC Offices**

Attendance:

Derek Peebles, City of Des Plaines (co-chair)
A.C. Buehler, Village of Northbrook (co-chair)
Patrick Knapp, Village of Schaumburg
Dan Randolph, Village of Niles
Emily Karry, Lake County Department of Transportation
Jim Baxa, Village of Northbrook
Lara Sanoica, City of Rolling Meadows
Nellie Beckner, Village of Mount Prospect
Andrew Binder, Village of Barrington
Mike Hankey, Village of Hoffman Estates
Adriana Webb, Village of Glenview
Tavis Farmer, Illinois Department of Transportation
Carlos Feliciano, Illinois Department of Transportation
Lindsay Bayley, Chicago Metropolitan Agency for Planning
Alison Buchwach, Metra
Tomohiko Music, Cook County Department of Transportation and Highways (on phone)
Laura Linehan, Village of Fox Lake (on phone)
Alex Hanson, Sam Schwartz Engineering
Kelly Conolly, Sam Schwartz Engineering
Larry Bury, Northwest Municipal Conference
Kendra Johnson, Northwest Municipal Conference
Josh Klingenstein, Northwest Municipal Conference

I. Call to Order/Introductions

Trustee Buehler called the meeting to order at 8:32 a.m., and those present provided introductions.

II. Approval of June 18, 2019 Meeting Minutes

The minutes were approved on a motion by Alderman Sanoica, seconded by Mr. Knapp.

III. Local Project Updates

Alderman Sanoica updated the committee on the development of the Rolling Meadows bike path map, and demonstrated how to use the interactive ArcGIS Online map. She also reviewed a number of improvements being undertaken throughout the City.

Mr. Baxa noted that the Village had let its Shermer Road bike path project, and that a pre-construction meeting would be held in the near future. He also noted that the

Village is in the process of finalizing an IGA with Cook County for engineering work on the Skokie Valley Trail extension.

IV. NWMC Multimodal Transportation Plan Steering Committee

Mr. Hanson reviewed the steering committee agenda and provided an update on the results of the “What Type of Bicyclist Are You?” quiz. He noted that 288 individuals responded to the quiz, and reviewed the facility types that were rated the most comfortable for cyclists. He said that the project team would make recommendations for facility types on each priority corridor, based in part on the results of the quiz.

Mr. Hanson then provided an overview of the priority corridors map, noting that the project team was continuing to gather feedback from relevant municipalities. Ms. Linehan asked if a link to the map had been sent out. Mr. Klingenstein said that it had, but that he would re-send the link to the steering committee after the meeting. Mr. Peebles asked if any corridors would be replaced. Mr. Hanson said it was possible. Mr. Hanson also informed the committee that a summary of each priority corridor would be included in the final plan. He asked the committee what information would be the most helpful. Mr. Peebles said that KML files of the priority corridors had been produced as part of the 2010 plan, and that these files were very helpful for communities when trying to implement the corridors. He also suggested including the percentage of the corridor that had been completed, noting that this was very helpful to obtaining buy-in from elected officials and community members. Mr. Randolph said it could be helpful to include information on which funding sources were used to complete finished segments of each corridor. Trustee Buehler said that highlighting connections with transit and other priority corridors would be useful. Ms. Beckner suggested noting if each corridor connected to major job centers or schools. Ms. Bayley asked if the project team could produce data on the percentage or priority corridors completed in each community. Mr. Hanson said that the project team could provide that data.

Ms. Conolly next led a discussion on maintenance, noting that she would divide the discussion into two parts. She said that the first part of the discussion would focus on routine inspection and repairs, while the second would focus on winter maintenance. She asked the committee what kind of information would be the most useful regarding routing maintenance of bicycle facilities. Ms. Webb said that creating rating guidelines that all members could use to assess the condition of their bike facilities would be helpful. Mr. Knapp and Mr. Hankey noted that their communities carry out routine inspections of all bicycle facilities. Mr. Peebles said that Des Plaines operated on a complaint basis. Ms. Beckner said that it is important for residents to know who they should call to make repairs, and Trustee Buehler said that noting jurisdiction and contact information on signage is helpful. Mr. Feliciano noted that having a maintenance plan is a consideration in selecting ITEP projects. Ms. Conolly asked if any communities had ordinances requiring property owners to make repairs to sidewalks. Trustee Buehler and Ms. Beckner stated that both of their communities had cost sharing programs with property owners for sidewalk repairs.

Ms. Conolly then transitioned to a discussion about winter maintenance, asking the committee how municipalities handled “orphan segments” of bike facilities where there was no clear jurisdictional responsibility. Mr. Peebles noted that this was an

issue in Des Plaines. He suggested included a map in the plan showing areas where snow removal has been problematic. Ms. Conolly asked if any municipalities carried out educational campaigns about sidewalk snow removal. Multiple committee members responded affirmatively.

Mr. Hanson next reviewed the structure of the final plan document. He outlined the three main components of the plan and the specific content within each component. He also outlined the content of the design and policy toolbox and asked the committee if anything else should be included. Ms. Beckner said it would be helpful to include information on policies and/or laws related to biking. Trustee Buehler said that information on signage should be separate from information on wayfinding, but that both should be included.

Finally, Mr. Hanson reviewed next steps and provided committee members with a timeline through the December public engagement events.

V. Other Business

Trustee Buehler asked for feedback from the committee as to why participation levels for the Pace walking tour were so low. Ms. Beckner said that the timing of the tour in late August made it difficult for many staff members to attend, and other committee members concurred. Mr. Klingenstein said he would work with staff from Pace and Hoffman Estates to reschedule the meeting sometime in the fall.

Ms. Bayley noted that CMAP had completed its sidewalk inventory for the region and that it had been posted on the CMAP website.

Mr. Feliciano reported that the ITEP call for projects would open on October 1. He directed committee members to reach out to Chad Riddle at IDOT with questions about Phase I funding eligibility.

Ms. Buchwach noted that Metra has data about bike parking utilization, and said that she would get in touch with NWMC staff after the meeting to help distribute the data to committee members.

VI. Next Meeting

Trustee Buehler noted that the next meeting of the Bicycle and Pedestrian Committee would take place on September 17. Mr. Klingenstein said that this date may need to be adjusted based on co-chair availability.

VII. Adjourn

The committee voted to adjourn on a motion by Alderman Sanoica, seconded by Ms. Beckner