

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

**Northwest Municipal Conference
Transportation Committee**

Thursday, April 27, 2017

8:30 a.m.

NWMC Offices

1600 East Golf Road, Suite 0700 Des Plaines

AGENDA

- MEMBERS**
- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Carpentersville
- Cary
- Crystal Lake
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka

- President*
- Matthew J. Bogusz
- Des Plaines

- Vice-President*
- Dean Argiris
- Wheeling

- Secretary*
- Harriet Rosenthal
- Deerfield

- Treasurer*
- Ghida Neukirch
- Highland Park

- Executive Director*
- Mark L. Fowler

- I. Call to Order**

- II. Approval of March 23, 2017 Meeting Minutes (Attachment A)**
Action requested: Approval of minutes

- III. Surface Transportation Program (STP) Programming and Distribution Discussion**
Staff will update the committee on discussions between CMAP, the Council of Mayors, the City of Chicago, IDOT, and the Federal Highway Administration (FHWA) on how STP funds are allocated in our region. In anticipation of their upcoming recertification process by FHWA this summer, CMAP recommended examining the current practice of suballocation to the City of Chicago and the Council of Mayors, which is unique in the country and has been identified by FHWA as possibly being inconsistent with federal planning regulations.
Action Requested: Informational

- IV. NWMC Multimodal Transportation Plan**
Staff will provide an update on the development of the draft RFQ for developing an NWMC Multimodal Plan.
Action Requested: *Informational*

- V. FY 2018 Planning Liaison Scope of Services and Budget (Attachments B and C)**
An annual resolution must be passed to secure UWP funding through CMAP for support of NWMC transportation planning services. These funds are utilized by the Conference for transportation-related salaries and expenses. Staff recommends the approval of the attached resolution for Northwest and North Shore Council of Mayors Fiscal Year 2018 Planning Liaison Scope of Services and Budget.
Action Requested: Approve Resolution

- VI. Legislative Issues**
Staff will provide an update of the potential bills of interest in Springfield as well as federal transportation policy.
Action requested: Informational

- VII. CMAP Update**
An update on relevant activities from CMAP’s committees will be provided.
Action requested: Informational

- VIII. Agency Reports**

IX. Other Business

X. Next Meeting

The next meeting is scheduled for May 25, 2017 at 8:30 a.m. NWMC offices.

XI. Adjourn

TRANSPORTATION COMMITTEE
MEETING MINUTES
Thursday, March 23, 2017
8:30 a.m.
NWMC Offices
1600 E. Golf Road, Suite 0700
Des Plaines, IL

Members Present:

Bill McLeod, Mayor, Village of Hoffman Estates, Co-Chair
Jerry Turry, Mayor, Village of Lincolnwood, Co-Chair
Jeff Berman, Trustee, Village of Buffalo Grove
Tim Frenzer, Village Manager, Village of Wilmette
Bob Israel, Trustee, Village of Northbrook (via phone)
Joe Kenney, Community Development Director, Village of Glenview
Anne Marrin, Administrator, Village of Fox Lake (via phone)
Greg Summers, Development Services Director, Village of Barrington

Others Present:

Consuelo Arguilles, Village of Mount Prospect
Lou Arrigoni, Trotter and Associates
Sean Dorsey, Village of Mount Prospect
Jane Grover, CMAP
Mike Hankey, Hoffman Estates
Brian Pigeon, NWMC
Andy Plummer, RTA
Mike Walczak, NWMC

I. Call to Order

Co-Chair Turry called the meeting to order at 8:31 a.m. and had those present provide introductions.

II. Approval of February 23, 2017 Meeting Minutes

On a motion made by Mr. Frenzer, seconded by Mr. Summers, the committee voted to approve the February 23, 2017 meeting minutes.

III. Rand Road Corridor Plan

Ms. Arguilles gave a presentation on the recently completed Rand Road Corridor Plan in the Village of Mount Prospect. The plan was funded by a Regional Transportation Authority community planning grant. Ms. Arguilles described the background of the corridor, the makeup of the project's steering committee and how community engagement was done. She highlighted possible transportation improvements identified in the plan, included more Pace service and scenarios for realigning the two major intersections are Rand/Central/Mount Prospect and Rand/Kensington/IL 83. She also discussed recommendations for improving the corridor's character through various site design concepts.

IV. NWMC Multimodal Transportation Plan

Mr. Walczak reported that the Bicycle and Pedestrian Committee had reviewed the draft RFQ earlier in the week and provided comments on the scope of the plan as well as the summary of previous bicycle planning efforts by the conference. He hoped to have the revisions included in a revised draft for review at next month's meeting.

V. Forest Preserve District of Cook County – Invest in Cook Application

Mr. Walczak reported the Forest Preserve District of Cook County had submitted an application for Invest in Cook funds for a Phase I study of alternatives to the current crossing of the Des Plaines River Trail at the Union Pacific Railroad tracks north of Golf Road. They have asked NWMC to contribute \$20,000 to the project, which could come from the Conference's Special Projects Fund designed to assist projects that benefit the Conference region as a whole. Staff recommended the funding, since the project was one of the top five projects identified in the 2014 Des Plaines River Trail Corridor Plan and the corridor itself was one of the only north-south corridors named as a regional corridor in the 2010 NWMC Bike Plan. The committee discussed the cost of the request as well as the importance of working with the railroad.

On a motion by Trustee Berman, seconded by Mr. Frenzer, the committee unanimously voted to approve the recommendation.

VI. CMAP Update

Ms. Grover reported that CMAP will be holding a workshop on the On To 2050 Future Scenarios that they have been developing at the committee's April meeting and encouraged participation. She also reported that a symposium is being held on May 17 for the Local Technical Assistance program, which will have a call for projects beginning on May 5.

VII. Agency Reports

Mr. Plummer discussed the RTA's 2017 budget and their pursuit of short term borrowing authority due to a lack of state matching funds. He also discussed two calls for projects: the RTA's 5310 program for increased mobility options for seniors and individuals with disabilities and the Community Planning program.

VIII. Other Business

There was no other business.

IX. Next Meeting

Co-Chair Turry reported that the next meeting of the Transportation Committee is scheduled for 8:30 a.m. on Thursday, April 27, 2017.

X. Adjournment

On a motion by Trustee Berman, seconded by Co-Chair McLeod, the committee unanimously voted to adjourn the meeting.

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Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
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Deerfield

Treasurer
Ghida Neukirch
Highland Park

Executive Director
Mark L. Fowler

TO: NWMC Transportation Committee

FROM: Mike Walczak, Transportation Director

RE: Resolution to Approve Planning Liaison Scope of Services and Budget

DATE: April 27, 2017

Recommendation: Approve resolution for Northwest and North Shore Council of Mayors Fiscal Year 2018 Planning Liaison Scope of Services and Budget.

Issue: An annual resolution must be passed to secure UWP funding through CMAP for support of NWMC transportation planning services. These funds are utilized by the Conference for transportation-related salaries and expenses.

Background: The CMAP Council of Mayors Executive Committee approved the Planning Liaison Scope of Services at their January 10, 2017 meeting and the UWP funding distribution is scheduled to be approved by the CMAP Transportation Committee on April 28, 2017. The FY 2018 Scope of Services (below) is similar to the FY 2017 version, with updates made to reflect the new federal transportation bill, the FAST Act.

Funding for the CMAP Council of Mayors Planning Liaison program is at the same amount as FY 2017. The NWMC will receive \$201,253.21 in federal funding for both the Northwest and North Shore Council of Mayors.

FY 2018 Planning Liaison Scope of Services

The Planning Liaison (PL) Program is funded with Federal Metropolitan Planning funds, as allocated in the Unified Work Program (UWP). Local matching funds are provided by each local Council. The PL Program receives Core Supplemental funds to assist CMAP, as the Metropolitan Planning Organization for the Chicago region, in meeting Federal transportation planning requirements including development of a Long Range Transportation Plan, Transportation Improvement Program, and Congestion Management System. The PL Program includes five general task areas described below that will be completed using the Core Supplemental budget as allocated in the FY 2018 UWP.

Communication & Public Involvement

The PL program will be the basic communication link between CMAP and the suburban mayors. PL staff will provide information about CMAP transportation policies, programs and initiatives to local officials and stakeholders, provide feedback regarding those issues to the CMAP staff, committees and Board and ensure that CMAP is apprised of regional and sub-regional issues of importance to their communities. The PL program will be the primary public contact for local government projects in the Interactive TIP Map. The PL program will actively work to assist CMAP staff with the implementation of Go To 2040 as well as the development of On To 2050 regional comprehensive plan.

General Liaison

The PL program will provide staff assistance as part of the comprehensive regional planning effort. This includes being involved in the CMAP committee structure, providing technical and other support to help achieve CMAP objectives. The PL staff will participate in and provide input on local planning initiatives as well as regional planning efforts surrounding the Transportation Improvement Program, Congestion Management System, and Go To 2040, specifically the CREATE program and other major capital projects, the IDOT Eisenhower Expressway (I-290) study, the Southeast Commuter Rail Service, the Cook-DuPage Corridor Study, Tollway planning efforts (including the I-294 Central Tri-State Corridor, IL 53 North Extension and I-88/IL Route 47 interchange), FAST Act implementation, and other studies.

Program Development – Surface Transportation Program

The PL staff will facilitate the Surface Transportation Program (STP) at the discretion of local Council methodologies while meeting federal requirements. The PL staff will assist in the development of sub-regional annual and multi-year, multi-modal transportation improvement programs consistent with regional strategies and will be responsible for programming STP projects in the CMAP TIP database and for facilitating the implementation of projects through the Illinois Department of Transportation.

Program Monitoring

The PL program will work with local officials, regional, state and federal agencies and consultants to ensure the timely, efficient and effective implementation of transportation projects. This will include providing regular project status reports as well as close coordination with CMAP and IDOT staff for all locally sponsored projects. The PL program will be responsible for Active Program Management, as well as reviewing applications and assisting in implementation for locally sponsored STP projects. The PL program will take an active role in the Congestion Mitigation and Air Quality (CMAQ) and Transportation Alternatives Program (TAP) project application review, selection and implementation process. Additional assistance, monitoring and review will be provided for the Safe Routes to School Program, Highway Bridge Replacement Program and Rehabilitation Program, High Priority Projects Program, Highway Safety Improvement Program, Illinois Transportation Enhancement Program and other fund sources under MAP-21 as well as fund sources under the FAST Act, including the Surface Transportation Block Grant Program and National Highway Performance Program.

Technical Assistance

The PL program will provide technical support and assistance regarding transportation issues to CMAP and local governments. It will provide data and analysis regarding issues of importance to regional or sub-regional agencies.



**NORTHWEST MUNICIPAL CONFERENCE
RESOLUTION 2017-XX**

**A RESOLUTION TO APPROVE NORTH SHORE AND NORTHWEST
COUNCIL OF MAYORS FISCAL YEAR 2018 PLANNING LIAISON
SCOPE OF SERVICES AND BUDGET**

WHEREAS, the Northwest Municipal Conference (NWMC) is a corporate organization representing municipalities and townships chartered within the State of Illinois and the Counties of Cook, DuPage, Kane, Lake and McHenry; and

WHEREAS, Article VII, Section 10, of the Constitution of the State of Illinois and Chapter 5, Act 220 paragraphs 1 through 8 of the Illinois Compiled Statutes, authorize and encourage intergovernmental association and cooperation; and

WHEREAS, the public officials of the Northwest Municipal Conference represent forty-five local governmental bodies and a population of over 1.3 million residents; and

WHEREAS, the Northwest Municipal Conference holds the transportation planning contract for the North Shore and Northwest Councils of Mayors, providing staff support and other contractual services; and

WHEREAS, each year as a part of its contractual obligations, the North Shore and Northwest Council of Mayors reviews and approves a Scope of Services and Planning Liaison Budget to be used by the Northwest Municipal Conference for administering the planning contract.

NOW, THEREFORE BE IT RESOLVED, that the North Shore and Northwest Council of Mayors, via the Northwest Municipal Conference, approves the Fiscal Year 2018 Planning Liaison Scope of Services and budget.

BE IT FURTHER RESOLVED that the Northwest Municipal Conference will transmit copies of this resolution to the appropriate officials at the Chicago Metropolitan Agency for Planning.

Passed this 10th day of May, 2017
Approved this 10th day of May, 2017

Matthew J. Bogusz, President
Northwest Municipal Conference and
Mayor, City of Des Plaines

ATTEST: _____
Harriet Rosenthal, Secretary
Northwest Municipal Conference and
President, Village of Deerfield